

Simplify EOB Processing and Filing with My Office Planning Group Software Solutions

CLIENT NEED:

Processing EOB's (Explanation of Benefits) and managing information assets with a growing number of documents can be an aggravating process. The Healthcare Industry including hospitals, family physicians, specialty clinics and more are facing greater challenges to control, manage, and provide access to documents and information.

One of our dealer's customers (a hospital facility) needed fast access to insurance cards, EOB's, encounter forms, purged records, financial information, & electronic forms, to save their administrators and office staff valuable time.

MY OFFICE PLANNING GROUP SOLUTION:

We installed the Net File Manager solution allowing the hospital to store, manage, and deliver all of their information assets (over 5,000,000 documents in the system). A set of integrated modules were installed that now allow the facility to:

1. Easily track the location of paper files
2. Scan paper documents in order to create digital images, index the images using barcode recognition and retrieve the images from anywhere with a data connection.
3. Store any data file seamlessly in a system folder along with paper file and microfilm locations, scanned documents and system generated electronic forms.
4. Retrieve any record by a database query that points to all associated information for that record.
5. Reproduce the information stored for any record via printers, fax, email or self-executable CDs.
6. Create Workflow processes that streamline and re-engineer the workplace.

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